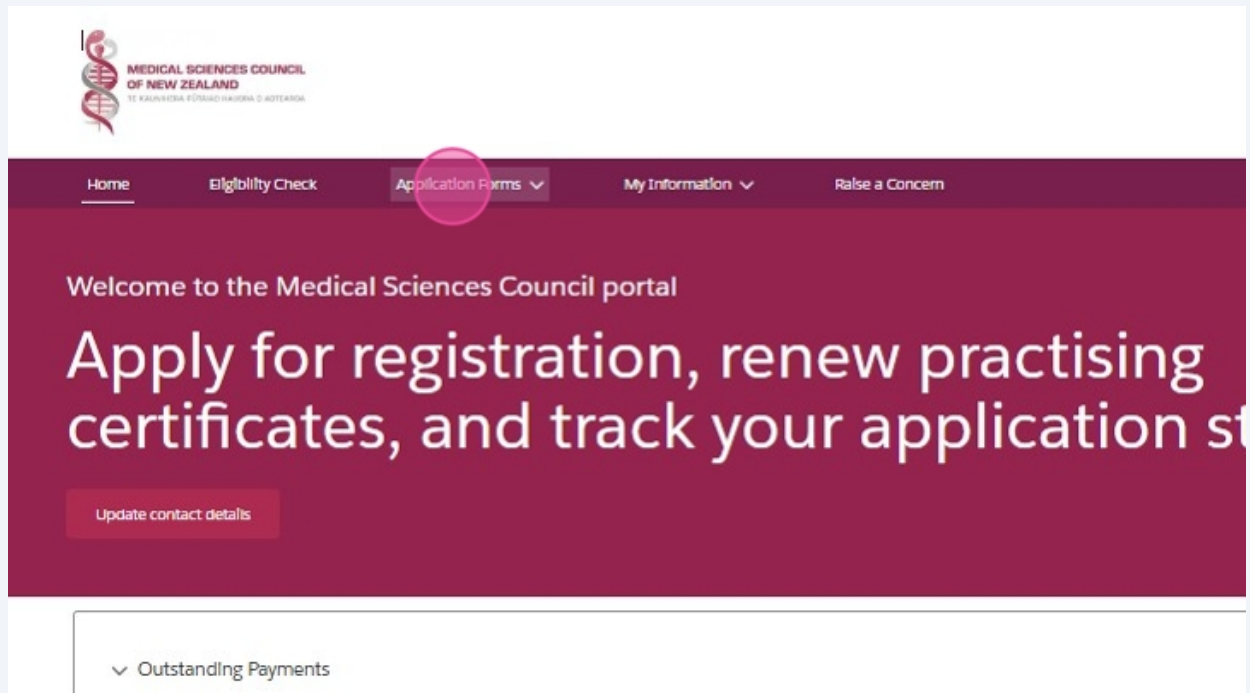


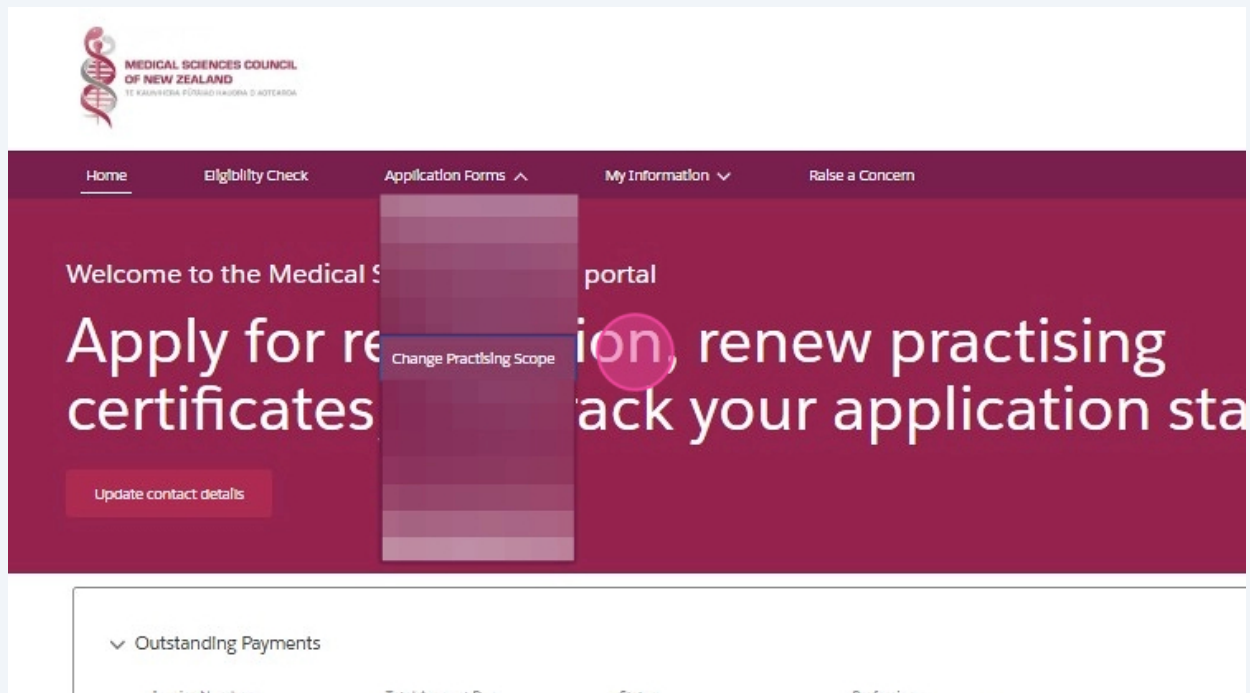
How to change your practising scope online

1

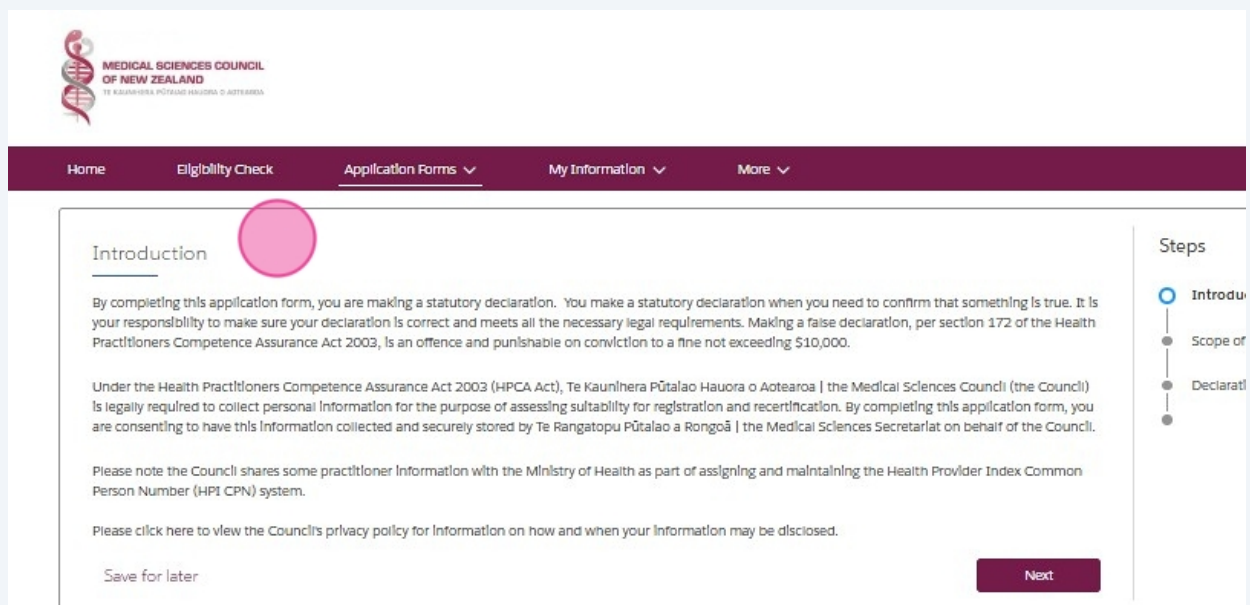
To change the scope of practice on your APC, login to your Medical Sciences Council online portal, and click on "Application Forms" in the top banner.



2 Select "Change Practising Scope"



3 The Introduction page of the form offers some information regarding statutory declarations and covers how we may use the information provided in the form.



4

On the next page, you will need to select the scope of practice you want to remove from your APC, and then the scope of practice you want to add to your scope of practice.

Only your registered scopes will show as an option to add.

The screenshot shows the 'Scope of Practice' form on the Medical Sciences Council of New Zealand website. The header includes the council's logo and navigation links: Home, Eligibility Check, Application Forms (selected), My Information, and More. The main content area is titled 'Scope of Practice' and states: 'You currently hold a practising certificate in the following scopes of practice: Medical Laboratory Technician'. Below this, a section titled 'I wish to change the scope on my current 2025 / 2026 practising certificate' contains a bullet point: 'If you select this option, your new scope of practice will replace the existing scope of practice on your practising certificate.' There are two radio buttons: 'Yes' (selected) and 'No'. The form then asks 'Which Current Scope of Practice do you want to change?' with a dropdown menu showing 'Medical Laboratory Technician'. Below this, it asks 'What Scope of Practice would you like to change Medical Laboratory Technician to?' with a dropdown menu showing 'Choose a Scope'. A pink circle highlights the 'Choose a Scope' dropdown. On the right, a 'Steps' sidebar shows a progress bar with three steps: 'Introduction' (completed), 'Scope of Practice' (current step), and 'Declarations'. At the bottom, there is a 'Save for later' link, a 'Previous' button, and a 'Next' button.

MEDICAL SCIENCES COUNCIL OF NEW ZEALAND
Te Kaitiaki Takekōwhiri Hauora © 2023/2024

Home Eligibility Check **Application Forms** My Information More

Scope of Practice

You currently hold a practising certificate in the following scopes of practice: **Medical Laboratory Technician**

I wish to change the scope on my current 2025 / 2026 practising certificate

- If you select this option, your new scope of practice will replace the existing scope of practice on your practising certificate.

☒ Yes ☐ No

Which Current Scope of Practice do you want to change?

Medical Laboratory Technician

What Scope of Practice would you like to change Medical Laboratory Technician to?

Choose a Scope

Save for later Previous Next

Steps

- Introduction
- Scope of Practice**
- Declarations

5

If you gained registration in the scope you wish to add more than 12 months ago, you will then be asked a couple of questions to determine whether the Return-to-Practice policy applies to the scope you are adding.

More information regarding the Return-to-Practice requirements can be found on our website.



Home

Eligibility Check

Application Forms ▾

My Information ▾

More ▾

Have you worked in all selected scopes in the last 3 years?

- Medical Laboratory Scientist

☒ Yes ☐ No

Have you practised in another Regulated profession, or have you practised overseas since you last held an APC with the Medical Sciences Council?

☐ Yes ☒ No

Save for later

Previous

Next

6

You will then be required to provide your start date for employment in the scope you are adding to your APC, and answer several declarations regarding your fitness to practice and compliance the relevant Council policies.

Declarations

Please enter the start date of your employment in this scope of practice.

To my knowledge I have no mental or physical conditions that may impact on my competence and fitness to practise within this scope of practice.

☐ True ☐ False

To my knowledge, there are no personal or professional matters the Council should be aware of that may affect my fitness to hold a practising certificate.

☐ True ☐ False

I am not subject to any disciplinary proceedings relating to my conduct

☐ True ☐ False

I have not had any convictions recorded against my name in the last 12 months and I confirm there are no pending charges against me. (If you have no convictions, select "True"; If you have convictions, or pending charges, select "False" and provide details)

☐ True ☐ False

☐ I confirm I will comply with all conditions on my scope of practice (note: If you have no conditions, please check the box)

☐ I confirm I will comply with all recertification requirements (continuing professional development) set by the Council.

☐ I understand my responsibilities as a registered practitioner according to the Code of Ethical Conduct

☐ I declare all information within this application is true and correct and I understand that I am making a statutory declaration. (making a false declaration, per section 172 of the Health Practitioners Competence Assurance Act 2003, is an offence and punishable on conviction to a fine not exceeding \$10,000).

Steps

- Introduction
- Scope of Practice
- Additional Information
- Declarations

7

Then you will see a confirmation message, and the regulation team will process your request for you.

Check your inbox for requests for further information.

