A guide for Anaesthetic Technicians required to complete a work-based assessment for the purpose of registration or an annual practising certificate.
Work-Based Assessments:

A guide for practitioners required to complete a work-based assessment for the purpose of registration or an annual practising certificate

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CONTENTS

WORK-BASED ASSESSMENTS 2

PROCESS FOR WORK-BASED ASSESSMENTS 3

WBA COMPONENTS 4
  Self-Assessment 4
  On-Site WBA 4
  WBA Report: 4
    Approval of Registration and/or Issuing an APC 4

WBA TIME LINE 5

WORK-BASED ASSESSMENT ASSESSORS 6

REQUIRED DOCUMENTATION 6
  What you need to submit 6
  WBA report 6

WORKING UNDER SUPERVISION 7

REQUIREMENT AND RESPONSIBILITIES OF THE SUPERVISOR 8

YOUR REQUIREMENTS AND RESPONSIBILITIES UNDER SUPERVISION 9
WORK-BASED ASSESSMENTS

Work-Based Assessments (WBA) are used by the Council in the following circumstances:

1. New Zealand registered and enrolled nurses who have at least five years post-nursing-qualification specialised anaesthetic technology experience in a New Zealand health facility, including the five-year period preceding 1 April 2012, may apply for registration as an anaesthetic technician. The nurse may be required to undergo a work-based assessment as approved by the Council.

2. Anaesthetic technicians, who already hold registration with the Council but have not practised in that scope of practice for more than three years, may be required to complete a WBA for the purpose of being issued with an annual practising certificate - depending on the period of non-practice.

3. Overseas-trained anaesthetic technicians who may not have an equivalent qualification and/or the required experience.
Work-Based Assessments are carried out in the health facility where the nurse/anaesthetic technician is employed.

A WBA is conducted within one day. The practitioner is assessed against a set of Council-approved criteria as set out in this document.

The assessment includes both a self-assessment that is to be completed by the practitioner prior to the day of the WBA, and an on-site assessment conducted by two Council-approved WBA assessors. The latter covers an assessment of the practitioner’s anaesthetic technology clinical and technical skills and knowledge including a machine check assessment. The level of assessment is that of a graduating AT.

A WBA is typically conducted by an Anaesthetic Technician and a Medical Anaesthetist.

The assessing Anaesthetic Technician is required to have at least five-years anaesthetic technology experience and hold a current annual practising certificate. He/she will be employed in a senior position such as a Charge Anaesthetic Technician and/or an Anaesthetic Technician Educator.

Upon completion of the WBA all documentation is forwarded to the Medical Sciences Council.
**WBA COMPONENTS**

**SELF-ASSESSMENT**

Prior to the WBA the practitioner is to complete a self-assessment against a set of Council-approved criteria, and must be completed at least two weeks prior to the day of the WBA.

**ON-SITE WBA**

The WBA covers an assessment of the practitioner’s anaesthetic technology clinical and technical skills and knowledge including a machine check assessment.

**WBA REPORT:**

The WBA assessors complete a written report summarising the findings of their assessment of the practitioner’s skills and knowledge of the competencies required to practise as an Anaesthetic Technician.

**APPROVAL OF REGISTRATION AND/OR ISSUING AN APC**

Following the outcome of the WBA, the Council is responsible for making the final decision as to whether or not the practitioner will be granted registration and/or issued with an APC.
Council offers a WBA, and you accept

You begin your placement (Between 3 - 12 months)

The date for the WBA is selected

You will need to pay the fee, and submit the required documents.

WBA arrangements will be finalised

WBA examination occurs

You will receive your results within 10 working days

Start

2 months prior to completion

3 - 6 weeks prior to completion

3 weeks prior to completion

Post WBA
REQUIRED DOCUMENTATION

WHAT YOU NEED TO SUBMIT

Three to six weeks prior to sitting the WBA you are required to submit the following:

- Fee payment form for $3,700
- Completed self-assessment form
- CV

WBA REPORT

After the WBA assessment has been completed the assessors will complete a report summarising the findings of their assessment of the your skills and knowledge of the competencies required to practise as an Anaesthetic Technician.

WORK-BASED ASSESSMENT ASSESSORS

Each WBA is conducted by two members of the Council’s Anaesthetic Technicians Advisory Committee. One assessor will be an Anaesthetist and the other an Anaesthetic Technician.

WBA Assessors are required to meet the following criteria:

★ Registered and hold a current practising certificate in their registered scopes of practice.
★ Have a minimum of five-years post-qualification experience in their registered scopes of practice.
★ The Anaesthetic Technician assessor will hold a senior position within the profession (such as a Charge or Educator position)
★ The Anaesthetist assessors will have experience in working with Anaesthetic Technicians
★ Have demonstrated credibility within the anaesthesia and anaesthetic technology professions
★ Have demonstrated ability to undertake an assessor’s role and responsibilities
If you are sitting a WBA, you must work under the supervision of a nominated registered anaesthetic technician prior to sitting the WBA.

You must provide the name of your supervisor and the clinical site at which you will be undertaking your period of supervised practice, before you start working.

When you are practising under supervision, you cannot work on a casual basis. While you may work part-time, all of your supervised practice is to be undertaken at one site.
**Requirement and Responsibilities of the Supervisor**

**To be eligible to take on a supervisory role, as the supervisor you must:**

- Hold a current practising certificate that does not contain any conditions on your practice.
- Be participating in a CPD programme.
- Have at least two-years post-qualification clinical experience.
- Have a sound understanding of the competencies required for registration in anaesthetic technology scope of practice, as prescribed by the Council.
- Declare any conflict of interest.

**As the supervisor your responsibility to the supervised practitioner includes:**

- Maintaining supervision, assessment integrity, and avoid or declare any conflicts of interest.
- Ensuring the health and safety of patients are paramount.
- Maintaining a professional relationship with the supervised practitioner.
- Being contactable and readily available to the supervised practitioner.
- Establishing regular meetings with the supervised practitioner, and conducting regular performance reviews with timely remediation of any identified problems.
- Taking appropriate steps to ensure the practitioner is practising safely.
- Observing the supervised practitioner, conducting case reviews and providing constructive feedback.
- Taking responsibility for your own, and the supervised practitioner’s practice.
- Submit three-monthly supervisor reports using the provided Council template.

**As the practitioner providing supervision, you must notify the Council immediately if:**

- The relationship with the supervised practitioner breaks down.
- There are concerns regarding the conduct or fitness to practise of the supervised practitioner.
- The supervised practitioner is not complying with the conditions or undertakings as set by the Council.
- If the supervised practitioner leaves employment.
YOUR REQUIREMENTS AND RESPONSIBILITIES UNDER SUPERVISION

AS A PRACTITIONER WORKING UNDER SUPERVISION YOU ARE RESPONSIBLE FOR:

- Maintaining a professional relationship with your supervisor.
- Being prepared for meetings with your supervisor.
- Adapting your practice to address the remediation of identified areas for any improvements that may arise.
- Recognising your professional limits, and practising within those professional limits.
- Immediately advising your supervisor of any issues and all clinical incidents.