



Medical Laboratory Science Board

Te Poari Mātai Oranga

ANNUAL REPORT

1 April 2006 – 31 March 2007

2007

Hon Tony Ryall
Minister of Health
Parliament Buildings
Wellington

Dear Mr Ryall

I am pleased to present the Annual Report of the Medical Laboratory Science Board/ Te Poari Matai Oranga for the year ending 31 March 2007.

This report contains the audited financial accounts of the Board for the twelve months to 31 March 2007.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ross Anderson', with a stylized, flowing script.

Ross Anderson
Chairman

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Report from the Chairman for 2006/07

This twelve-month period has focused on the establishment and effective operation of the Medical Laboratory Science Board's service provider, Medical Sciences Secretariat (MSS). As mentioned in the 2005/06 Annual Report, MSS was established as a joint company between the Medical Laboratory Science Board and the Medical Radiation Technologists Board.

Medical Sciences Secretariat is governed by directors from each Board with a purpose to provide the services required to operate both Regulatory Authorities and to rationalize and share common activities and policies. Activity this year has mainly concentrated on establishing the personnel and functionality of the office, in particular developing a new computer system to maintain the Register, the registration and Annual Practicing Certificate processes, and accounting functions. During the development, temporary systems were in place to maintain the Board's activities. I must commend the staff for their assistance in the development of the new computer systems and for their patience throughout this difficult period.

Despite the considerable effort directed to establishing the secretariat service, valuable support was provided to the Board in its business objectives. These activities are documented in this report but I would like to highlight some significant milestones for the profession.

The Code of Competencies and Standards, which was largely developed during 2005, was launched at the 2006 New Zealand Institute of Medical Laboratory Science Annual Scientific Conference.

The style and presentation of the new Code is a radical departure from the original highly descriptive, multi paged document. The Code is presented in summary as a single paged, easily read poster that can be displayed prominently in any laboratory. A compact reference guide to help interpret each competence and standard supports this succinct document.

Medical Laboratory Technicians (MLT) became registered in 2004, resulting in a need for the Board to develop a policy to clearly define the boundaries of responsibility and the meaning of supervision in the working relationship between Medical Laboratory Scientists (MLS) and Medical Laboratory Technicians. After a well-supported consultation process, the Policy for Supervision of Medical Laboratory Technicians was developed with the support of the profession. This policy will be released later in 2007. At the same time, the Competence Committee developed a draft policy on conducting competence reviews.

During this past year, the Accreditation committee performed an accreditation review of the BMLSc program at Massey University. This was a normal scheduled review being conducted on a six yearly cycle and the Board commends Massey University on the quality of its degree course. Like the other universities, Massey is experiencing increased difficulty in placing 4th year students into laboratories for their clinical training.

This problem is being exacerbated by the reduction in hospital and community laboratories as a result of the consolidation of pathology services seen in

the Nelson/Marlborough, Wellington and Otago/Southland regions. Not only have experienced practitioners been lost to the profession but also the loss of training laboratories has reduced the number of clinical training facilities for the university students. This year there has been a drop of 65 Annual Practicing Certificates for MLS and 32 for MLT. The total figures are now less than for the 2004/05 year.

The Board's concern is reinforced by the knowledge that some BMLSc students are being placed in Australian medical laboratories in order to complete the 4th year clinical placement. Some of these students do not return. The annual graduand number of approximately 70 students is insufficient alone for New Zealand's needs and every effort must be made to retain them. As shown in the registration table, there is a significant number of overseas registrants who are supplementing the workforce.

The pathology service is currently undergoing significant change, which is unsettling the profession as witnessed recently in Auckland following the RFP process in that region. In July 2006, the Board wrote to the Minister of Health outlining its concerns. The medical laboratory workforce is a highly skilled and respected resource that is in short supply worldwide. Attracting, training and retaining this workforce is expected to be a significant challenge. Failure to do so will place the health and safety of the public at risk.

Board Membership

September 2006 marked the end of a three-year term of appointment for Board members and Dr Harold Neal, the past Chairman, decided not to seek reappointment. The Board wishes to acknowledge the valuable role Dr Neal played in Chairing the Board during the transition to the Health Practitioners Competence Assurance Act (HPCAA).

The composition of the Board also changed with the Minister of Health accepting a recommendation for a Medical Laboratory Technician (MLT) representative to be appointed. Under the conditions of the HPCAA, an additional lay member was also added to the Board. We welcomed Laurie Manley and Wendi Wicks.



Ross Anderson
Chairman



Back Row (from left): Phil Saxby (Registrar); Mona Forrester (Deputy Registrar); Professor Brett Delahunt; Esther Cowley-Malcolm; Bruce Dove; Sue Carnoutsos; Dr. Harold Neal.
Front Row: (from left): Lesley Demler; Shirley Gainsford; Ross Anderson; Kura Denness; Laurie Manley.

Board Membership

Ross Anderson (<i>Chairman</i>)	Medical Laboratory Scientist (Auckland)
Shirley Gainsford (<i>Deputy Chairman to February 2007</i>)	Medical Laboratory Scientist (Rotorua)
Sue Carnoutsos (<i>Deputy Chairman from February 2007</i>)	Medical Laboratory Scientist (Christchurch)
Esther Cowley-Malcom <i>Appointed under Section 4(3)(b)</i>	Auckland
Prof. Brett Delahunt	Pathologist (Wellington)
Kura Denness <i>Appointed under Section 4(3)(b)</i>	New Plymouth
Bruce Dove	Medical Laboratory Scientist (Auckland)
Chris Kendrick <i>Appointed September 2006</i>	Medical Laboratory Scientist (Palmerston North)
Laurie Manley <i>Appointed September 2006</i>	Medical Laboratory Technician (Christchurch)
Dr Harold Neal <i>Ceased September 2006</i>	Medical Laboratory Scientist (Christchurch)
Wendi Wicks <i>Appointed under Section 4(3)(b)</i> <i>Appointed September 2006</i>	Wellington

Board members are normally appointed for a term of three years, and may be re-appointed for a maximum of three terms in total (nine consecutive years).

During the three years up to September 2006, two medical laboratory technician representatives attended Board meetings at the invitation of the Board. They were Lesley Demler of Hamilton and Laurie Manley of Christchurch.

Note: Board members attend meetings and undertake Board activities as independent persons responsible to the Board as a whole. Members are not appointed as representatives of professional organisations.

Board Meetings/ Attendance

Four Board meetings were held during the above twelve months, with attendance as shown:

Meeting	20/21 Jul 06	25 Aug 06*	23/24 Nov 06	15/16 Mar07
R Anderson	Y	Y	Y	Y
S Gainsford	Y	On leave	Y	Y
H Neal	Y	—	—	—
S Carnoutsos	Y	Y	Y	Y
E Cowley-Malcolm	Y		Apology	Y
B Delahunt	Y	Apology	Apology	Y
K Denness	Y	Y	Apology	Y
B Dove	Y	Y	Y	Y
L Demler	Y		—	—
C Kendrick	—		Y	Y
L Manley	Y		Y	Y
W Wicks	—		Y	Y

Audio-conferences are marked *.

Board members and technician representatives were able to claim fees as follows for Board meetings or committee meetings:

Chairman: \$600 per day.

Other Board members/
technician reps: \$400 per day.

From November 2005, the Board Chairman was paid an honorarium of \$1500 per month and was not able to separately claim meeting fees. Committee Conveners were able to claim \$600 per day for chairing a Board committee.

Functions of the Board

The functions of the Board are given in section 118 of the Health Practitioners Competence Assurance Act 2003. The Board is a body corporate with perpetual succession and has all the rights, powers and privileges of a natural person but may exercise its rights and powers only for the purpose of performing its functions.

Health Practitioners Competence Assurance Act 2003

The name of the Board was changed to the Medical Laboratory Science Board in September 2004, at the commencement of the HPCA Act. Many changes were required to the practice of the Board during 2004, and the transition to the new Act was completed in 2005/06.

A review of the HPCA Act is required by the legislation to be undertaken by the Ministry of Health, to commence in September 2007.

Phlebotomy Option

In 2004, the Board decided to register phlebotomists within the scope of practice of medical laboratory technician.

As the training of most phlebotomists and the practise of phlebotomy differs significantly from that of medical laboratory technicians in general, the Board decided in 2006 that these phlebotomists should practise within a more closely defined area. As a result, those technicians whose training and practise were solely within phlebotomy were invited to apply for an amended scope of practise

when applying for their 2007 / 2008 annual practising certificate.

Over 360 phlebotomists took up this option and are now authorised to practise within phlebotomy only.

Accreditation

The Board is required to monitor the New Zealand training courses that have been accredited by the Board for registration purposes.

Bachelor of Medical Laboratory Science

The Board's accreditation system for the BMLSc includes:

- a 6-year cycle of review visits to the 3 New Zealand course providers;
- a requirement that the content of BMLSc degree subjects is reviewed regularly by independent reviewers/moderators with involvement by the MLS profession;
- annual reporting by the course providers on any significant developments within the course.

A review of the Otago University BMLSc degree, including a 3-day accreditation visit by the Board's representatives in August, was conducted in 2005. The main recommendations covered regular content reviews (as above), the complaints process, and staffing. It remains a concern to the Board that the course director is allocated only 0.2 FTE for the purpose of managing the BMLSc course, especially since a core requirement of accreditation (regular independent subject reviews involving the profession) has not been met in recent years. In 2006, the Board adopted a timetable of subject reviews to be completed by June 2007 to allow the BMLSc degree to regain its status as an accredited course.

A review of the Massey University BMLSc, including a site visit in August 2006, was conducted by the

Board's accreditation team. Accreditation of the course was confirmed in June 2007 for six years to 2012.

The Board will continue its accreditation programme in 2008 with a visit to Auckland University of Technology.

Representatives of the Board attended BMLSc advisory board meetings at each of the three universities.

Threat to Clinical Placements from DHB Contracting Process

The BMLSc includes, in the fourth year of the degree, two clinical placements in laboratories funded by the course provider. Clinical placements of a full semester are a valued and integral part of the BMLSc degree but do place demands on the laboratory and the course providers have reported difficulties at times in finding places.

The Board was concerned that laboratory contracting decisions by district health boards were having a serious negative effect on the availability of placements in 2006-07. Decisions by the boards were undermining the stability of the workforce and disrupting the ongoing training of health professionals in the laboratory area.

Graduate Diploma course

In 2003, the Board approved a graduate diploma course offered by Massey University, available by correspondence to BSc graduates working in medical laboratories and leading to Board registration. A similar graduate diploma course (in Applied Science) offered by Auckland University of Technology was approved in 2004. Applicants must have at least one year of relevant laboratory experience prior to commencing the course, and must be employed as registered medical laboratory technicians in New Zealand as the course requires completion of the BMLSc logbook in one subject.

Four candidates were approved by the Board in 2006/07 to take this path to registration as a medical laboratory scientist.

Qualified Medical Laboratory Technician / Qualified Phlebotomist Technician

The Board met with the National Council of the NZIMLS, which offers the approved training courses for registration as a medical laboratory technician, in March 2005. An accreditation and monitoring process will be developed for these training courses.

Joint meeting with universities and Institute

The fifth joint meeting was held in May 2006, attended by the New Zealand Institute of Medical Laboratory Science (NZIMLS) and representatives from the three universities to discuss education issues.

Competence, Fitness and Professional Conduct

The Health Practitioners Competence Assurance Act (HPCA) Act gave registration authorities powers to investigate the competence of practitioners and to set or recognise programmes to maintain on-going competence.

The Board uses the term “recertification programme” for all programmes designed to maintain on-going competence of medical laboratory science practitioners. The term “competence programme” is used only for programmes designed for individual practitioners following a competence review by the Board.

An example of a recertification programme is the Competence and Professional Development (CPD) programme of the NZ Institute of Medical Laboratory Science (NZIMLS). To date, there are no programmes designed for medical laboratory technicians. The Board will consult the profession in 2007 regarding the development of a programme for the professional development of technicians. At present, the competence of

technicians is certified by their supervisor (who must be a medical laboratory scientist or other approved registered health practitioner but not another medical laboratory technician).

Framework for approval of recertification programmes

In addition to the NZIMLS, other organisations have developed recertification programmes for registered medical laboratory scientists. The Board established a framework within which all recertification programmes can be assessed for initial approval (that is, be recognised under section 41 of the Act), and if approved, can retain approval via an audit process. In 2006, two new recertification programmes were approved. The New Zealand Hospital Scientific Officers' Association offers a programme for medical laboratory scientists and Scientific Officers. The APACE programme is administered by the Australian Institute of Medical Scientists (AIMS) and offers a programme for medical laboratory scientists.

Code of Competencies and Standards

The Code of Competencies and Standards was officially launched at the 2006 NZIMLS Annual Scientific Meeting and copies were sent to all medical laboratories in August 2006. The Code contains the clinical (technical), cultural and ethical competencies and standards that medical laboratory scientists and medical laboratory technicians are expected to maintain and practise.

The Code includes the attitudes and values that all registrants need, to perform to acceptable ethical, cultural, legal and regulatory standards.

Complaints

The Board received notification under the HPCA Act in July 2006 that a medical laboratory scientist had been involved in misconduct. The Health and Disability Commissioner decided not to pursue the case.

Under the HPCA Act, it is a requirement that an employer must notify the Board in the event that a health practitioner resigns or is dismissed for “reasons relating to competence” (Section 34). The Board has received one notification. The matter is still under investigation by the Board.

It is permissible (but not a requirement) under the HPCA Act for a health practitioner to notify the Board about the performance of another health practitioner if they believe that person is practising below the required standard of competence. The Board considers there is an ethical obligation for any health practitioner to disclose information of this kind if the public is at risk. The Board has received a notification regarding three practitioners. The Board referred one practitioner to the Ministry of Health and did not pursue a case against the other two.

Health and Disability Commissioner Act 1994

Any complaints about registered scientists or registered technicians received by the Registrar must be referred to the Health and Disability Commissioner. The Commissioner will decide if the complaint should be considered under the Health and Disability Commissioner Act 1994 or whether it should be referred back to the Board for consideration. The Commissioner would take up the case only if it involved a possible breach of the Code of Health and Disability Services Consumers’ Rights.

Annual Practising Certificates

The Board issued 1538 Annual Practising Certificates to medical laboratory scientists during the year 2006/07. The APC fee was \$135. Another 1232 certificates were issued to medical laboratory technicians, for which the fee was \$100.

The number of scientist APCs issued in 2005/06 may be compared to the licences issued in earlier years to registered technologists:

Year	Number of APCs/Licences issued to technologists (named scientists from 2004)
2000/01	1333
2001/02	1374
2002/03	1428
2003/04	1466
2004/05	1581
2005/06	1603
2006/07	1538

Year	Number of APCs issued to technicians
2004/05	928
2005/06	1264
2006/07	1232

Fitness to practise

If an employer or a health practitioner has reason to believe that a health practitioner is “unable to perform the functions required for the practice of his or her profession because of some physical or mental condition” the person must promptly notify the relevant Registrar.

Liaison with other Registration Authorities

The Board participated in the establishment of the Health Regulatory Authorities of New Zealand, an informal group consisting of all the statutory boards and councils that maintain registers of health professionals. The group met twice in 2006/07, with most boards and councils represented by the Chairperson and Registrar. HRANZ has been established to promote common standards across the authorities and to assist and represent the authorities in dealing with the Ministry of Health and other agencies.

Applications for Registration

The Bachelor of Medical Laboratory Science (BMLSc) conferred by Auckland University of Technology, Massey University or the University of Otago remains the principal New Zealand qualification leading to registration as a medical laboratory scientist. Other paths to registration, recognising both the diversity of the profession in New Zealand and the even greater diversity of training and experience held by applicants from other countries, were adopted by the Board in September 2004.

For approved training courses, eligibility for registration is based on course completion whether it be a degree course or the technician qualifications of QMLT and QPT. Graduands (those eligible to graduate) may apply for registration immediately they receive confirmation of their results. BMLSc graduates will then complete the required term of practical laboratory experience – a minimum of six months – while holding an interim practising certificate (IPC).

Courses that do not have a substantial component of practical laboratory (or blood donor centre) experience do not lead to immediate registration in either scope (scientist or technician) but may result in eligibility for registration after the acquisition of sufficient, relevant, laboratory experience.

The Board has maintained an entry standard with regard to overseas-trained applicants (in the scientist scope) very similar to that existing prior to 2004. As a mechanism for ensuring competence on the part of immigrating scientists, the Board requires most applicants to spend some months in a NZ medical laboratory working under supervision with an interim certificate.

Applications from NZ-trained laboratory scientists and technicians.

During 2006-07, 94 applications from NZ BMLSc and other NZ graduates were approved for registration as medical laboratory scientists. Applications for registration as medical laboratory technicians were approved for 136 NZ-trained technicians.

From September 2006, the provision for registration in the scope of medical laboratory technician on the basis of laboratory experience alone was deleted by gazette notice. This provision had existed for two years to allow many long-serving technicians to become registered on the basis of their extensive practical experience. Registration now requires a recognised NZ qualification (or overseas equivalent).

Applications from overseas-trained laboratory scientists and technicians

The Board dealt with approximately 80 new applications from overseas-trained scientists and 79 new applications from overseas-trained technicians.

A significant number of applicants for registration in the scientist scope were approved for registration in the scope of medical laboratory technician. A small number were declined any form of registration.

The country of origin of all successful applicants is given in the following table. Those listed under "New Zealand" include all those who gained the BMLSc degree at a NZ university, regardless of nationality.

New Registrations in 2006/07

Country of Origin	Scientist	Technician
Australia	6	1
Canada	1	–
Denmark	1	1
Egypt	2	1
Fiji	–	4
Finland	–	1
Germany	1	3
India	8	12
Iraq	–	2
Ireland	2	–
Japan	1	–
Jordan	1	–
Netherlands	1	1
New Zealand	94	136
Nigeria	1	1
Pakistan	–	1
Philippines	7	30
Romania	1	–
Russia	–	1
Saudi Arabia	–	1
South Africa	13	4
Sri Lanka	1	–
Sudan	1	–
Switzerland	2	–
UAE	1	1
United Kingdom	22	8
USA	1	1
Zimbabwe	6	4
Total	174	215

Total from outside New Zealand = 159

Total including NZ-trained = 389

Appeals against the decline of registration

When the Board proposes to decline registration, or to approve registration in a scope of practise varying from that specified in the application, the applicant is always given an opportunity to make a submission on the proposal (as required by the Act). Submissions are considered by the Registration Committee of the Board, under powers delegated by the Board. When a final decision is made, the applicant may appeal to the District Court within 20 working days of the decision being given.

Many applicants made submissions following the above process but none appealed to the District Court following Board decisions.

Changes to the Register

All scientists and technicians whose names are in the Register are required to provide the Board with an up-to-date residential address. Failure to do so can result in the person's name being removed from the Register.

A postal address different from the residential address may be supplied.

If a scientist or technician is practising medical laboratory science in New Zealand, he or she is required to supply a work address to the Board.

The Register is available online and is updated on a weekly basis.

Administration of the Board

Medical Sciences Secretariat

In company with the Medical Radiation Technologists Board, the Board formed a jointly-owned company to provide services to both Boards from new premises. The Medical Sciences Secretariat was thus established in offices in Dixon Street, Wellington. The office opened on 3 April 2006.

Register

The total number of scientists on the Register (including non-practising scientists) at 31 March 2007 was 3308.

The total number of technicians on the Register (including non-practising technicians) at 31 March 2007 was 1794.

Fees

The table shows the schedule of fees current during 2006/07.

Fees	
All fees including GST	
APC – Med Lab Scientist	135
APC – Med Lab Technician	100
Registration – MLS (NZ)	230
Registration – MLS (O/Seas trained)	480
Registration – MLT (NZ)	120
Registration – MLT (O/seas trained)	350
Change of Scope	230
Issue of registration certificate	45
Supply a copy of an entry in the Register	45
Inspect Register or any other such document	45
Supply of document for purpose of overseas reg.	100
Accreditation fee	12,000
Waiver of fee: Waive APC fee to new applicant applying after 1 December	

Appendix A

Financial Report

Management of Finances

The Board is required to annually present to the Minister of Health its audited financial accounts. These are given in the following pages.

AUDIT REPORT
TO THE READERS OF
MEDICAL LABORATORY SCIENCE BOARD'S
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2007

The Auditor-General is the auditor of the Medical Laboratory Science Board. The Auditor-General has appointed me, Paolo Ryan, using the staff and resources of PKF Martin Jarvie, to carry out the audit of the financial statements of the Board, on his behalf, for the year ended 31 March 2007.

Unqualified Opinion

In our opinion, the financial statements of the Medical Laboratory Science Board on pages 18 to 23:

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect:
 - Medical Laboratory Science Board's financial position as at 31 March 2007; and
 - the results of its operations for the year ended on that date.

The audit was completed on 18 February 2009, and is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the members of the Board and the Auditor, and explain our independence.

Basis of Opinion

We carried out the audit in accordance with the Auditor-General's Auditing Standards, which incorporate the New Zealand Auditing Standards.

We planned and performed the audit to obtain all the information and explanations we considered necessary in order to obtain reasonable assurance that the financial statements did not have material misstatements, whether caused by fraud or error.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

The audit involved performing procedures to test the information presented in the financial statements. We assessed the results of those procedures in forming our opinion.

Audit procedures generally include:

- determining whether significant financial and management controls are working and can be relied on to produce complete and accurate data;
- verifying samples of transactions and account balances;
- performing analyses to identify anomalies in the reported data;

- reviewing significant estimates and judgements made by the Board;
- confirming year-end balances;
- determining whether accounting policies are appropriate and consistently applied; and
- determining whether all financial statement disclosures are adequate.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements.

We evaluated the overall adequacy of the presentation of information in the financial statements. We obtained all the information and explanations we required to support our opinion above.

Responsibilities of the Members of the Board and the Auditor

The Members of the Board are responsible for preparing the financial statements in accordance with generally accepted accounting practice in New Zealand. The financial statements must fairly reflect the financial position of the Medical Laboratory Science Board as at 31 March 2007 and the results of its operations for the year ended on that date. The Members of the Board's responsibilities arise from the Health Practitioners Competence Assurance Act 2003.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001 and section 134(1) of the Health Practitioners Competence Assurance Act 2003.

Independence

When carrying out the audit we followed the independence requirements of the Auditor General, which incorporate the independence requirements of the Institute of Chartered Accountants of New Zealand.

Other than the audit, we have no relationship with or interests in the Medical Laboratory Science Board.



PKF Martin Jarvie
On behalf of the Auditor-General
Wellington, New Zealand

Matters Relating to the Electronic Presentation of the Audited Financial Statements

This audit report relates to the financial statements of the Medical Laboratory Science Board for the year ended 31 March 2007 included on the Medical Laboratory Science Board's website. The Members of the Board are responsible for the maintenance and integrity of the Medical Laboratory Science Board's website. We have not been engaged to report on the integrity of the Medical Laboratory Science Board's website. We accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

The audit report refers only to the financial statements named above. It does not provide an opinion on any other information which may have been hyperlinked to or from the financial statements. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited financial statements as well as the related audit report dated 18 February 2009 to confirm the information included in the audited financial statements presented on this website.

Legislation in New Zealand governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.

MEDICAL LABORATORY SCIENCE BOARD

Statement of Financial Position As at 31 March 2007

	Note	2007	2006
		\$	\$
Equity			
Retained Earnings	4	111,296	198,682
Total Equity		<u>111,296</u>	<u>198,682</u>
Represented by;			
Current Assets			
Westpac Bank - Government Trading		381,171	145,636
Prepayments		497	119,872
Accrued Income		47	305
Investments		-	250,847
Medical Sciences Secretariat Limited		73,623	-
Medical Radiation Technologists Board		<u>37,816</u>	<u>-</u>
Total Current Assets		493,154	516,660
Non-Current Assets			
Investments in MSS		50	-
Total Assets		<u>493,204</u>	<u>516,660</u>
Current Liabilities			
Accounts Payable		20,892	38,987
GST Due for Payment		15,124	11,742
Income in Advance		<u>345,892</u>	<u>267,249</u>
Total Current Liabilities		381,908	317,978
Net Assets/ (Liabilities)		<u>111,296</u>	<u>198,682</u>

For and on behalf of the Board;

Chairperson *Ally Juliana* Date 18/2/09

Registrar *(Acting) C. Doyle* Date 18/2/09



The attached NOTES form part of these Financial Statements

MEDICAL LABORATORY SCIENCE BOARD

Statement of Financial Performance For the Year ended 31 March 2007

	Note	2007	2006
		\$	\$
Income			
Registration Fees - Non NZ	30,921	-	-
Registration Fees NZ	61,102	86,347	86,347
APC's	307,704	305,240	305,240
Training Scope	160	-	-
Interest Received	9,254	17,666	17,666
Sundry Income	19,090	1,845	1,845
Total Income		428,231	411,098
Less Expenses			
Audit Fees	3,995	1,395	1,395
Board Member Expenses	34,299	-	-
Bank Charges	(1)	4,639	4,639
Board Member Fees	70,647	42,600	42,600
Catering	-	1,976	1,976
Conference Expenses	-	229	229
Consultancy	-	534	534
General Expenses	-	500	500
Hire Of Plant & Equipment	-	876	876
HPDT	-	981	981
Postage	-	7,355	7,355
Printing & Stationery	-	27,151	27,151
Professional Fees	-	4,813	4,813
Publications	-	28	28
RBS Service Charges	-	227,097	227,097
MSS Service Charges	334,996	-	-
Telephone, Tolls & Internet	-	3,380	3,380
Travel - National	71,681	41,593	41,593
Wages & Salaries	-	3,657	3,657
Total Expenses		515,617	368,804
Net Surplus/(Deficit) For The Year		(87,386)	42,294

The attached NOTES form part of these Financial Statements.



MEDICAL LABORATORY SCIENCE BOARD

Statement of Movements in Equity For the Year ended 31 March 2007

	Note	2007	2006
		\$	\$
Opening Equity		198,682	156,388
Net Surplus/(Deficit)	(87,386)		42,294
Total Recognised Revenues & Expenses		(87,386)	42,294
Equity at End of the Year		<u>111,296</u>	<u>198,682</u>

The attached NOTES form part of these Financial Statements.



MEDICAL LABORATORY SCIENCE BOARD

Notes to the Financial Statements For the Year ended 31 March 2007

1. Statement of Accounting Policies

Reporting Entity

The Board is constituted under the Health Practitioners Competence Assurance Act 2003.

These Financial Statements have been prepared in accordance with the Financial Reporting Act 1993.

The Board was previously known as the Medical Laboratory Technologists Board.

General Accounting Policies

The Measurement base adopted is that of historical cost. Reliance is placed on the fact that the business is a going concern.

Accrual accounting is used to match expenses and revenues.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

Income Tax: The Board has been granted Charitable Status under the Charities Act 2005 and exempt from Income Tax.

Investments are valued at cost. Investment Income is recognised on an accrual basis where appropriate.

Goods and Services Tax: The financial statements have been prepared on an exclusive basis with the exception of Accounts Receivable and Accounts Payable which include GST.

Annual Practising Certificate Income: Annual Practising Certificate Income is recorded only upon receipt. No Accounts Receivable are recognized and receipts for Annual Practising Certificates issued for the future years are shown as Income Received in Advance.

Differential Reporting: The entity qualifies for differential reporting as it is not publicly accountable and there is no separation between the owners and the governing body. The entity has therefore taken advantage of all applicable differential reporting exemptions.



MEDICAL LABORATORY SCIENCE BOARD

Notes to the Financial Statements For the Year ended 31 March 2007

Changes in Accounting Policies

All accounting policies are unchanged and have been consistently applied.

2. Related Parties

In accordance with SSAP 22 para 5.1(a) and para 5.1(b), the following disclosures are made:

During the year Medical Laboratory Science Board and Medical Radiation Technologists Board purchased secretariat services on normal trading terms from Medical Sciences Secretariat Limited. The company directors are also Board Members of one or more of the Boards. The two Boards are equal shareholders in Medical Sciences Secretariat.

3. Financial Management Agreement

Medical Sciences Secretariat Limited (MSS) has been established to provide business management support to the Medical Radiation Technologists Board (MRT) and the Medical laboratory Science Board (MLS).

Medical Sciences Secretariat will provide financial management support to both the Medical Radiation Technologists Board and the Medical Laboratory Board according to a number of conditions:

1. MSS undertakes not to make a profit from its business partnership with MRT and MLS.
2. Each board will be invoiced monthly for an amount equivalent to the expenses incurred by MSS.
3. GST is charged on these expenses including those that did not originally include GST (e.g. wages).
4. MSS will return GST refunds as a 50-50 split to each board.
5. All MSS expenses will be evenly split and paid between MRT and MLS.
6. At the end of each month and the financial year, MSS will show a nil financial balance on all its operations.



MEDICAL LABORATORY SCIENCE BOARD

Notes to the Financial Statements For the Year ended 31 March 2007

4. Equity

The following movements in Revenue Reserves have occurred:

Retained Earnings

	2007	2006
	\$	\$
Opening Balance	198,682	156,388
Net Income Earned This Year	(87,386)	42,294
Closing Balance	<u>111,296</u>	<u>198,682</u>

5. Capital Commitments

There are no capital commitments at balance date (2006:\$0).

6. Contingent Liabilities and Commitments

There are no contingent liabilities at balance date (a contractual liability of \$213,720 existed for Medical Sciences Secretariat Services Limited for one year in 2006),



Appendix B

Committees of the Board in 2006/07

Finance and Administration Committee

Members (before July): Kura Denness (*Convener*), Ross Anderson, Bruce Dove, Phil Saxby

Members (after July): Kura Denness (*Convener*), Bruce Dove, Chris Kendrick

The Finance and Administration Committee facilitates strategic planning, recommends a budget for the Board, monitors its finances and approves its investments within Board guidelines.

Accreditation Committee

Members: Bruce Dove (*Convener*), Esther Cowley-Malcolm, Wendi Wicks (*other members co-opted as required*)

The Accreditation Committee carries out the responsibilities of the Board for course accreditation and advises the Board on matters relating to the education and training of medical laboratory scientists and technicians in New Zealand. The Committee monitors workforce issues.

Competence Committee

Members: Shirley Gainsford (*Convener*), Esther Cowley-Malcolm, Chris Kendrick, Laurie Manley

The Competence Committee carries out the responsibilities of the Board for professional standards, competence reviews, and recertification programmes designed to ensure the competence of practitioners.

Complaints Assessment Committee

Members: Shirley Gainsford, Ross Anderson, Wendi Wicks

The Complaints Assessment Committee undertakes preliminary investigation of any complaint or competence issue referred to Board under sections 34-36 and 64-65 of the HPCA Act. It takes action as required under sections 64-69 including the establishment of any Professional Competence Committee.

Registration Committee

Members (before July): Sue Carnoutsos (*Convener*), Brett Delahunt, Laurie Manley, Harold Neal

Members (after July): Sue Carnoutsos (*Convener*), Brett Delahunt, Laurie Manley

The Registration Committee makes decisions, within parameters set by the Board, on applications for registration. It maintains the approved list of overseas qualifications deemed equivalent to New Zealand qualifications.

Appendix C

Scientists Approved for Registration in 2006/07

Approval Period: 01/04/2006 till 31/03/2007

Surname, Forenames

Akiyama, Noriko	Fernando, Nerupamal	Mahar, Kelly Marie	Scott, Colin Stephen
Ali, Farisha	Foskett, Pierre	Mayo, Kaye Louise	Selvados, Charlotte
Arthan, Elizabeth Jayne	Garland, Rosemary Allaire	Mhlanga, Rosemary	Sharma, Aditi
Babiker, Awad Abdelrahman Elbashir	Glanfield, Kimberley Jean	Mohn, Barbara	Sheik Al-Ard, Mayssaa
Bailey, Nicola Jane	Gooneratne, Anoma	Moimoi, Anasiva	Shelley, Sean Henry
Bainbridge, Martin	Gordon, Robyn	Molyneaux, Raymond Ian	Silk, Wendy Joan
Bandary, John Max	Gray, Catherine Amy	Molyneux, Sarah Lee	Simpson, Deborah Clare
Benney, Roxane Janet	Gregory, Christine Ann	Mongey, Charles Kenneth	Sin, Iris Lorraine
Bester, Hester Helena Louisa Estelle	Hamoh, Rafat Ahmad M	Moodley, Rengee	Singh, Cherisse
Bigelow, Pauline Ann	Hartley, Nicola Kate	Morgan, Anne Marie	Singh, Salvin Kaur
Birrell, Kirsten Anne	Hayman, Matthew William	Morgan, Graham Dean	Singh, Shalinder
Blank, Samantha	Hemmady, Sujata	Morgan, Jennifer	Skry, Gary David
Boon, Melissa Wanjing	Henderson, Claire	Mpofu, Tamsanqa	Stewart, Anita Lee
Brown, Sarah Margaret	Hill, Anne Margaret	Mugabe, Ranganai Chiminya	Stewart, Bert
Burford, Kerry	Hill, Corinne Elizabeth	Namin, Kaveh Mahmoodzadeh	Steynberg, Annemien
Byun, Eunhyung Jackie	Hill, Sharon Ann	Nancekivell, Adam	Storer, Malina
Caldelari, Patrizia	Houghton, Sally Joan	Narayan, Moveen	Sudhakar, Kaviteshna Kajal
Catherwood, Juliet Patricia	Hsu, Hao James	Newland, Abbey	Svenson, Erica Louise
Chaminuka, Arthur Simbarashe	Hussain, Samia	Ng, Jinny Youn Jin	Tadros, Sherif
Chapman, Rachelle	Ibrahim, Shaker Gerges	Nnabuchi, Chimaobi	Telford-Herdman, Bronwyn Sarah
Chipemvu, Gideon	Inwood, Holly Michelle	Nyashanu, Mable	Thakkar, Mehulkumar
Choi, Kirsty Kyo Rin	Jamil, Naila	Ouyang, Yingguan	Thompson, Helena Theresa
Chung, Pamela	Jury, Kim Teresa	Parfett, Michelle Anne	Turner, Claire
Cloete, Adeline Wilma	Kaushal, Anju	Parilla, Ivy Jennifer	Upton, Jeffrey
Coetzee, Kevin	Kazey, Olena	Parker, Saida Rochelle	Van Rooyen, Helena
Coleman, Kim	Keegan, Nicole Bridget	Phillips, Jane Marie	Vernon, Cheryl
Coxhead, Andrea	Khan, Nabeela	Pope, Christopher Edward	Voigt, Angelika
Craigie, Alyson Kate	Kodali, Malathi	Power, Sarah	Walmsley, Trevor Alan
Crerar, Richard James	Kruger, Janine	Price, Sharleen	Warman, Paul Anthony
Dakin, Sandra Jean	Kuang, Jie	Prosser, Debra Olive	Warrington, Jennifer Gail
Day, Colin James	Kuo, Harry Chung-Hao	Qassab, Ghaith Keith	Wetzels, Carla
Devasia, Sheela	Lal, Vandhana Mala	Ramakrishnan, Jayaprakash	White, Colin
Donnelly, Stephen Darrell	Latham, Julie Elizabeth	Ravindran, Kalanithy	Wildbore, Laura Jane
Dookia, Rishi	Lewis, John Goodwyn	Rhodes, Jenny Marie	Yacoub, Akram
Dudley, Rochelle	Lock, Gareth	Richards, Amanda Jeanne	Yang, Lei
Duffy, Lisa Jane	Logeswaran, Luckshmy	Rivera, Elma Sabilano	Ye, Gordon Zhi
Dymond, Feng Gao	Logeswaran, Vaishnavie	Robertson, Laura-Jane	Yeh, Steve Shih-Chin
Ekart, Jozsef	Long, Stephanie Rachel	Ruatu, Artin Kabirera	Yeo, Kheng Hong James
Elder, Peter Anthony	Love, Donald Roy	Ryan, Clare Sarah	Yin, Diana Yarong
El-Noor, Dina Wajdi	Lu, Wei Wei Louise	Sarten, Emmaleen Laura	Zhang, Jin
Fadlallah, Ahmed Mahdi	Mackenzie, Jeanette	Saumamao, Fia	Zhou, Qiu Karen
Fattah, Aamer	Madhavaram, Hima	Schwab, Claire Joanne	

Appendix D

Technicians Approved for Registration in 2006/07

Approval Period: 01/04/2006 till 31/03/2007

Surname, Forenames

Abbot, TeKahu Thoris	Catacutan, Baby May	Fajarito, Maria Cristina
Abeyratne, Ruth Guzman	Caudwell, Beth Maree	Fajutnao, Ronald Anastacio
Adam, Timothy Matthew	Cendana, Mari-Claire	Farrell, Alva Maria
Affleck, Isobel Jean	Chamberlain, Esther Kiri	Fergusson, Gail Robyn
Ahrendsen, Birgitte	Chandra, Reginald Rohtesh	Fisher, Jillian Anne
Airey, Jillian Esme Sommerville	Chandra, Roseline Radhika	Fitzgerald, Sonja
Aitcheson, Julia Claire	Chavani, Ottiniel	Fleming, Corey Victor
Al Obaidi, Haifa	Chigozie, Bridget Obiajura	Futalan, Alma Christie
Al-Murrani, Amel	Chinorumba, Anderson	Gadsby, Nicola
Alani, Bushra Jasim Sadik	Chisholm, Karen	Gardiner, Duncan
Albeos, Mc Murphy Ondon	Chu, James	George, Omana
Anderson, Janene	Chua, Linda Kim Neo	Geurts, Martina Johanna
Andrews, Jessica Pania	Cleeton, Rose Ann	Gibbs, Heather Alice
Apers, Cherie	Coleman, Kim	Gingell, Julia Rose
Apisaloma, Elaine Tusipepa	Coleman, Melanie Jane	Goani, Dipali Anil
Araracap, Doris	Collins, Alison Mary	Goddard, Jansje
Arthur, Nephi	Conway, Erica Joyce	Gordon, Jocelyn Anne
Ayongao, Ramela	Covell, Gordon Ross	Govender, Nessini
Babiker, Awad Abdelrahman Elbashir	Craig, Kelly Kristine	Grace, Beverley Anne
Bandary, John Max	Cranfield, Emily Candace	Gratwick, Angela
Bangalan, Yvonne Rafaela Lucas	Cresencia, Andrea	Gray, Ann Margaret
Banks, Sally Ann	Cullen, Julia Lee	Gray, Tinei
Bax, Johanna Maria	Cunningham, Sharyn Anne	Gregory, Christine Ann
Bean, Heather	Currie, David William	Grimwood, Jo Ann
Bell, Penelope Elizabeth	Cyrill, Michael Andrew	Groube, Sheryne
Benney, Roxane Janet	Dado, Grace Pereira	Gumapac, Elizabeth
Bermas, Alicia Quitana	Daly, June Mary	Gurnell, Shirley Anne
Bhagat, Mixu	Danayak, Deepali	Halo-Ofisa-Tavana, Puluafi
Boden, Lynette Mary	Das, Sony	Hammond, David Murray
Boyle, Rachel Hannah	Dawber, Desiree	Hannah, Petronella Theodora
Brooks, Joanne Mary	Deepak, Pearlin Yashvant	Geertruida
Bryant, Fiona Rose	Del Barrio, Mel John	Hart, Kerry Ann
Burford, Kerry	Deuart, Jennifer Diane	Harwood, Michele Anne
Burnand, Samantha	Dhat, Ruby	Hayter, Pamela Lesley
Cajoles, Carmelo Ray	Dileep Kumar, Bindu	Henderson, Donna Ann
Caldwell, Angela	Dowd, Kylie Jane	Henry, Christine Elizabeth
Carins, Teresa Dawn	Dumaquita, Kareen Joy	Hooper, Lisa Marie
Carter, Barbara Anne	Earley, Susan Jean	Huen, Suesan
Castillon, Noel	Eibl, Barbara Juliana	Hurley, Rebekah Leah

Hussain, Iqtedar
 Inigo, Regie
 Irani, Zenobia
 Jacobs, Susan Mary
 Javar, Marilyn
 Jobson-Williams, Siteri Dali
 Joel, Clifford
 Joubert, Michael Daniel Lock
 Kadir, Blessing Tafadzwa
 Kansara, Priti
 Karan, Padhmani
 Kaushal, Anju
 Keiller, Lynn
 Killington, Amber
 Kodali, Malathi
 Koka, Mohan Chandra Chaitanya
 Kudumula, Yamini Priya
 Kumar, Kavita
 Kumari, Lalita
 Laquindanum, Lorna
 Lauppe, Kristin
 Liang, Keke
 Limmer, Maarit Anita
 Lingham, Ruth
 Liu, Xin Ana
 Logeswaran, Vaishnavie
 Long, Stephanie Rachel
 Looyer, Karen Maree
 Magendans, Barbara Allan
 Magtibay, Fritchelle Joy
 Mahoney, Patrick Julian
 Marsh, Sharon Ann
 Matic, Marjorie Magao
 McCavana, Tara Sherri
 McConnell, Lynne Diane
 McSweeney, Nicole Lee
 Millar, Rebecca Jayne

Monk, Elizabeth Jean
 Mudgway, Tracy
 Murray, Andrew Robert
 Mutubuki, Shamiso
 Nasreen, Nighat
 Nelson, Karina May
 Nerheny, Tania Clare
 Newton, Reagan
 Nicholas, Emily Ruth
 Nnabuchi, Chimaobi
 Nua, Aleisha Sharon
 Nudds, Barbara Joan
 O'Connor, Cecily Jane
 Owen, Verity Amy Doreen
 Paragas, Michael Tristan
 Pascual, Marlon Macasaquit
 Paulovits, Tamasne Noemi
 Payne, Margaret Louise
 Pazon, Eda
 Pease, Elliott Joseph
 Pese, Oloitefu
 Pow Chong, Claire
 Prasad, Ashnima
 Prasad, Shirleen Vinita Lata
 Quiambao, Rey
 Quibell, Jane Helen
 Rabo, Elenoa
 Ralfe, Anna Lucy
 Ramage, Lorene Pamela
 Ranjith, Murali
 Riegel, Waltraud Violet
 Rivera, Elma Sabilano
 Roberts, Georgina
 Roddick, Jacquelyn
 Rose, Julie Margaret
 Saguinsin, Maria Lourdes
 Saldevar, Katherine Loreta

Sayegh, Fadi
 Schulz, Stephanie
 Seal, Lesley Rae
 Semon, Kimberly Joy
 Sheik Al-Ard, Mayssaa
 Singh, Shalini Kumari
 Sivakumar, Nagappan Vimala
 Smith, Michelle Leigh
 Sonejee, Kavita
 Soriano, Grace
 Stocker, Margaret Isobel
 Stumpf, Barbara Anne
 Stutt, Shelina
 Sutton, Victoria
 Tagimacruz, Emeryn Gardones
 Tan, Richel
 Tapusok, Arnel
 Tawaka, Vanessa
 Tawake, Unaisi Marama
 Telwala, Aamena
 Thakkar, Jayesh
 Thakkar, Mehulkumar
 Thomson, Lynnette Mary
 Thrush, Anne Shirley
 Timo, Zac
 Trollip, Shanna Jade
 Tubman, Valerie
 Walker, Paulette Deborah
 Ward, Teresa
 Weaver, Ngairie Patricia
 Whitcombe, Christine Rae
 Whyman, Annette
 Wilshaw, Grace Alexandra
 Wilson, Janet Georgina
 Worsdale, Bernadine Mary
 Yarrow, Susan Marie

Contacting the Board

Contact with the Board by electronic mail is preferred:

mls@medsci.co.nz

All correspondence should be posted to:

The Registrar
Medical Laboratory Science Board
PO Box 7242
Wellington South 6242

The Board's office is in Wellington, located at:

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111 Dixon Street, Wellington

The Board's administrative staff during 2006/07 were:

Phil Saxby – Registrar
Mona Forrester – Deputy Registrar

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