

# Supervisor Progress Report Medical Laboratory Pre-Analytical Technician

**TO BE COMPLETED AND FORWARDED TO THE COUNCIL WITHIN TIMEFRAME AS SPECIFIED BY THE COUNCIL**

## PROVISIONALLY REGISTERED PRACTITIONER TO COMPLETE:

<b>Name</b>	<b>Registration Number: 30-0</b>	
<b>Report covers work for the period:</b>	_____	to _____
<b>I confirm I have held an Annual Practising Certificate during this period</b>	<b>Yes</b>	<b>No</b>
<b>More than one supervisor been allocated</b>	<b>Yes</b>	<b>No</b>
<b>I would like the Council to consider the following comments:</b>		
<b>The supervisor has discussed this report with me.</b>	<b>Yes</b>	<b>No</b>
<b>Date:</b>	<b>Signature:</b>	

## SUPERVISOR TO COMPLETE

Please note: when there has been more than one supervisor, each supervisor is to complete a supervisor report. A copy of this report must be forwarded to the employing laboratory's head of department.

<b>Name of Supervisor:</b>	<b>Registration Number:</b>
<b>Position of Supervisor:</b>	
<b>Workplace:</b>	<b>Phone:</b>
<b>Email address:</b>	
<b>Please comment on the practitioner's strengths and areas for improvement/advancement (include plan to address any areas of concern if applicable):</b>	
<b>Date:</b>	<b>Signature</b>

Note: this report is to be used to provide the Council with a progress report on a provisional registered Medical Laboratory Pre-Analytical Technician who is working under supervision. If the practitioner is competent to practise as Medical Laboratory Pre-Analytical Technician under direction please complete a final report.

### SUPERVISOR TO COMPLETE

(One word or single phrase responses are not sufficient)

<b>Domain 1: Professional and Ethical Conduct</b>		
<b>Ref</b>	<b>Key Competencies</b>	<b>Supervisor's Comments</b>
1.1	Practise in an ethical and professional manner consistent with relevant legislation and regulatory requirements, and knowledge of service provisions and resource management	
1.2	Provide each patient with an appropriate level of dignity and care in a range of settings in partnership with patients, families/whanau, and communities	
1.3	Assume responsibility and accept accountability for professional decisions	
1.4	Advocate on behalf of the patient when appropriate within the context of the practitioner's scope of practice	
<b>Domain 2: Communication and Collaboration</b>		
2.1	Communicate clearly, sensitively and effectively with the patient and their family/whanau or carers, as appropriate for the relevant scope of practice	
2.2	Collaborate with other health practitioners	
<b>Domain 3: Evidence-Based Practice and Professional Learning</b>		
3.1	Apply critical and reflective thinking to resolve clinical questions, as appropriate for the relevant scope of practice	
3.2	Identify ongoing professional learning needs and opportunities	
3.3	Facilitate understanding and learning in a clinical environment	
<b>Domain 4: Safety of Practice and Risk Management</b>		
4.1	Practise safely, appropriate to the scope of practice	
4.2	Protect and enhance patient safety	
4.3	Operate equipment safely and appropriately, as relevant to the scope of practice	
4.4	Maintain safety of self and others in the work environment	

### Domain 5: Medical Laboratory Science Practice

<b>5.1</b>	Apply understanding of anatomy, physiology and pathology appropriate to the scope of practice	
<b>5.2</b>	Apply principles of medical laboratory technology and techniques appropriate to the scope of practice	
<b>5.3</b>	Use information systems appropriately	
<b>5.4</b>	Applies knowledge to ensure appropriate specimens are collected and handled according to established protocols	

### Domain 5C: Medical Laboratory Pre-Analytical Technician

<b>5C.1</b>	Apply knowledge of the underlying scientific concepts and principles	
<b>5C.2</b>	Apply knowledge to review and select appropriate techniques, procedures and methods to undertake tasks	
<b>5C.3</b>	Apply knowledge of safe work practices relevant to the scope and/or particular discipline	
<b>5C.4</b>	Apply knowledge of quality control and quality assurance	

*For more information regarding the competency requirements, refer to the publication: "Competence Standards for Medical Laboratory Science Practitioners in Aotearoa New Zealand" (Revised February 2018) which can be found on the Council's website under publications [www.msccouncil.org.nz](http://www.msccouncil.org.nz)*