



Medical Laboratory Science Board

Te Poari Mātai Oranga

ANNUAL REPORT

1 April 2008 – 31 March 2009

2009

Hon Tony Ryall
Minister of Health
Parliament Buildings
Wellington

Dear Mr Ryall

I am pleased to present the Annual Report of the Medical Laboratory Science Board – Te Poari Mātai Oranga for the year ending 31 March 2009.

This report contains the audited financial accounts of the Board for the twelve months to 31 March 2009.

Yours sincerely



Ross Anderson
Chairman

CONTENTS

2	Report from the Chairman
3	Board Members 2008/2009
4	Accreditation
5	Competence, Fitness to Practice
6	Complaints and Discipline
6	Registration
8	Administration
8	Liaison
9	2008/2009 Financial Statements
16	Board Committees 2008
16	Contacting the Board

Report from the Chairman

The twelve months ending 31 March 2009 have seen the Medical Laboratory Science Board continue with governance oversight of the operation of the Board, including registering new professionals and issuing annual practising certificates for applicants. There has been continued emphasis on the development and review of policies and procedures to ensure the Board continues to comply with its legislated authority under the Health and Practitioners Competence Assurance Act 2003.

The Board continued interaction with professional bodies within the medical laboratory profession through annual forums such as the annual New Zealand Institute of Medical Laboratory Science (NZIMLS) conference. The Board has also actively participated in the activities of the Health Regulatory Authorities of New Zealand (HRANZ) group.

The Board continues oversight of its administration company, Medical Sciences Secretariat (MSS), which it jointly owns with the Medical Radiation Technologists Board. Further consideration of the functions within the Secretariat saw a further redefinition of roles and consolidation of the role of Registrar for both boards under the aegis of the CEO of the Company. Mary Doyle has been appointed Registrar/CEO of the Medical Radiation Technologist Board following the resignation of Phil Saxby. Mary holds this position for the Medical Laboratory Scientist Board and the Medical Radiation Technologist Board and is supported in this role by two Registration Managers, a Financial Administrator and an Executive Administrator.

The Board sees fulfilling its legislative responsibilities as paramount to ensure the medical laboratory science profession provides safe services to the public of New Zealand.

As I relinquish the Chair's role ahead of the changes coming with Board appointments and reappointments due later in 2009, I would like to thank Board members and MSS staff for their efforts over the last twelve months. I wish those retiring well and thank them for their efforts for the Board. No doubt the incoming Chair will be accorded the help and support I have enjoyed over the past years.



Ross Anderson
Chairman

Board Members 2008/2009

Ross Anderson (<i>Chair</i>)	Medical Laboratory Scientist	Auckland
Sue Carnoutsos (<i>Deputy Chair</i>)	Medical Laboratory Scientist	Christchurch
Esther Cowley-Malcolm	Lay Member	Auckland
Professor Brett Delahunt	Pathologist	Wellington
Kura Denness	Lay Member	New Plymouth
Bruce Dove	Medical Laboratory Scientist	Auckland
Shirley Gainsford	Medical Laboratory Scientist	Rotorua
Chris Kendrick	Medical Laboratory Scientist	Palmerston North
Laurie Manley	Medical Laboratory Technician	Christchurch
Wendi Wicks	Lay Member	Wellington

Meeting Attendance

Board Member	May 08	Aug 08	Nov 08	Feb 09
Ross Anderson	Y	Y	Y	Y
Sue Carnoutsos	Y	Y	Y	Y
Esther Cowley-Malcolm	Y	Y	Y	Y
Professor Brett Delahunt	Y	Y (1 Day)	Y	Y (1 Day)
Kura Denness	Y	Y	Y (1 Day)	Y
Bruce Dove	Y	Y	Y	Y
Shirley Gainsford	Y	Y	Y	Y
Chris Kendrick	Y	Y	Y	Y
Laurie Manley	Y	Y	Y	Y
Wendi Wicks	Y	Y	Y	Y (1 Day)

Fees

The fees paid to Board members for meeting attendance are:

Position	Fee
Chairman	\$1500.00 honorarium per month
Board Members	\$400.00 per meeting
Committee Conveners	\$600.00 per day for chairing a Board committee

Accreditation

Bachelor of Medical Laboratory Science

The Board has approved the Bachelor of Medical Laboratory Science (BMLSc) degree as being the prescribed qualification required for registration in the scope of practice of medical laboratory scientist.

In 2008/2009 three New Zealand universities offered the BMLSc degree:

- Auckland University of Technology
- Massey University
- University of Otago

The Board undertakes ongoing monitoring of the BMLSc course of study. Based on a six-year cycle the monitoring programme includes a six-yearly visit with each education provider, regular reviews of the content of the BMLSc degree through independent moderators from within the medical laboratory science profession, and annual reporting by each education provider.

Accreditation of the Bachelor of Medical Laboratory Science degree programme offered by the Auckland University of Technology was approved for a six-year period to 2014.

The Board also completed a review of the Bachelor of Medical Laboratory Science degree offered by the University of Otago. This was a follow-up to the accreditation visit undertaken with the university in 2005.

Qualified Medical Laboratory Technician/Qualified Phlebotomist Technician

The Board has approved two programmes of study offered by the New Zealand Institute of Medical Laboratory Science as being the prescribed qualifications required for registration in the scope of practice of medical laboratory technician and medical laboratory technician (phlebotomy only):

- Qualified Medical Laboratory Technician Certificate
- Qualified Phlebotomist Technician Certificate

In 2008 the Board undertook its first accreditation review of the above qualifications programmes, which were approved for a six-year period through to 2014.

Joint meeting with Universities and Institute

The seventh joint meeting between representatives from the Board, the three universities, and the New Zealand Institute of Medical Laboratory Science was held in May 2008. Held annually, the meeting provides a forum for discussing education issues.

Competence, Fitness to Practice

Under the Health Practitioners Competence Assurance Act 2003 the Board is able to investigate the competence of practitioners and set or recognise programmes aimed at maintaining the ongoing competence of practitioners.

The Board uses the term “recertification programme” for all programmes designed to maintain the ongoing competence of medical laboratory science practitioners whereas the term “competence programme” is used only for programmes designed for individual practitioners following a competence review by the Board.

Recertification Programmes

Recertification programmes for medical laboratory scientists are provided by bodies external to the Board. Providers of recertification programmes must apply to the Board for approval of their programme and enter a contractual agreement with the Board for the ongoing provision of those programmes. All recertification programmes are subject to an ongoing audit process. Issue of an annual practising certificate is dependent on a medical laboratory scientist being enrolled in a recertification programme.

Those medical laboratory scientists not having the required number of points over a three year cycle in their recertification programme were issued with an Interim Practising Certificate (IPC) which could be converted to a full annual practising certificate when they had achieved the required points/credits of the recertification programme in which they were enrolled.

The Board received a report on the 2008 audit of the New Zealand Institute of Medical Laboratory Science recertification programme “Competence and Professional Development.” 98.9% of points claimed by respondents were validated. As a result of the audit the Board followed up on 13 registrants.

A report on the 2008 audit of the New Zealand Hospital Scientific Officers Association “Recertification Programme for Medical Laboratory Scientists and

Scientific Officers” was also received. 100% of points claimed by respondents were validated.

A recertification programme for medical laboratory technicians started in 2008. This requires technicians to complete eight hours of professional development a year for the issue of an annual practising certificate.

The Board was notified of four practitioners who had been practising without an annual practising certificate. They were issued an interim practising certificate until the Board received confirmation from a registered and practising medical laboratory scientist that the practitioner was competent to practise.

The Board received two notifications regarding the competence of practitioners. Further enquiry showed no reviews of competence were necessary.

Two notifications were received regarding “inability to perform required functions due to mental or physical condition”.

Annual Practising Certificates Issued From 1 April 2008 – 31 March 2009

Each year all medical laboratory scientists and technicians wishing to practise in a New Zealand diagnostic medical laboratory must apply to the Board for an annual practising certificate (APC). Successful issue of an APC means the scientist or technician is regarded by the Board as being competent and fit to practise in the profession of medical laboratory science.

The following table shows the number of annual practising certificates issued by the Board in the 2008/2009 year.

Scope of Practice	Number of Certificates Issued
Medical Laboratory Scientist	1,621
Medical Laboratory Technician	1,408
TOTAL	3,029

Complaints and Discipline

All complaints and notifications received by the Board are assessed by a Board-appointed Complaints Committee who have authorised delegation to decide what further action to take. Any complaint affecting a consumer is referred to the Health and Disability Commissioner (HDC) unless received from the HDC and may be referred back to the Board.

The Board received two complaints alleging that the practice of a practitioner had affected a consumer. A Professional Conduct Committee was appointed to investigate one practitioner concerning a breach of confidentiality. This resulted in a determination under section 80(3) of HPCA “that no further steps be taken under this Act in relation to the subject matter of the investigation.” The other complaint has not yet been referred to the Board by the HDC.

Two notifications regarding the dismissal of practitioners were received but were not related to competence, fitness to practice or affected a consumer.

Registration

The Board has a Registration Committee which operates under the Health Practitioners Competence Assurance Act 2003 to ensure the health and safety of the New Zealand public in the area of registration of practitioners. There are two scopes of practice – those of medical laboratory scientist and medical laboratory technician.

The Bachelor of Medical Laboratory Science (BMLSc) qualification offered by Auckland University of Technology, Massey University, and the University of Otago remains the principal route to registration as a medical laboratory scientist in New Zealand. Other paths to registration have been assessed by the Board as substantially equivalent to the BMLSc in terms of depth, length and breadth

of study. The Qualified Medical Laboratory Technician (QMLT) and Qualified Phlebotomist Technician (QMT) qualifications as offered by the New Zealand Institute of Medical Laboratory Science are the most common path to medical laboratory technician registration.

The Board also offers registered medical laboratory technicians an opportunity to become registered as a medical laboratory scientist through completing a Graduate Diploma in Science qualification programme that is offered through Massey University and the Auckland Institute of Technology and also includes work experience requirements.

The Board maintains a high standard in regard to overseas qualifications leading to registration. The use of an interim practising certificate (IPC) incorporating New Zealand supervisor signoff further ensures the competence of immigrating scientists and technicians.

Applications from New Zealand-Trained Scientists and Technicians

During 2008-2009, 70 applications for registration were approved for New Zealand-trained medical laboratory scientists. Applications for registration as a medical laboratory technician were approved for 119 New Zealand-trained practitioners.

In total, 24 applications were approved from registered medical laboratory technicians to undertake the Board accredited bridging course to medical laboratory scientist registration options offered by Massey University and the Auckland University of Technology.

Applications from Overseas-Trained Scientists and Technicians

The Board approved 73 applications from overseas trained scientists and 89 overseas trained technicians. A further 26 overseas-trained practitioners applying for registration as a scientist were instead offered registration as a technician. Only 4 applications did not result in registration as either a scientist or technician.

The country of origin of all registration applications received between 1st April 2008 to 31st March 2009 is shown in the following table:

Country of Origin	Medical Laboratory Scientists			Medical Laboratory Technicians	
	Approved	Declined	Declined as Scientist Approved as Technician	Approved	Declined
Australia	5	–	–	–	–
Bangladesh	1	–	–	1	–
Canada	1	–	–	1	–
China	2	–	–	2	–
Denmark	1	–	–	1	–
Ethiopia	1	–	–	–	–
Fiji	1	–	–	6	–
Germany	–	1	–	–	–
India	11	–	–	11	–
Iran	–	–	–	2	–
Iraq	2	–	1	–	–
Ireland	1	–	–	–	–
Macedonia	1	–	–	–	–
Malaysia	1	–	–	–	–
Netherlands	1	–	1	–	–
New Zealand	70	1	2	119	–
Nigeria	2	1	4	3	–
Pakistan	–	–	–	2	–
Peru	1	–	–	–	–
Philippines	–	–	12	50	–
Russia	1	–	–	2	–
South Africa	12	–	5	4	–
Sweden	1	–	–	–	–
Switzerland	1	–	–	–	–
Sudan	1	–	–	–	–
United Kingdom	19	–	–	2	1
USA	4	–	–	1	–
Zambia	–	–	–	1	–
Zimbabwe	2	–	1	–	–
TOTAL	143	3	26	208	1

Total New Zealand Applications Approved: **189**

Total Non-New Zealand Applications Approved: **162**

Appeals against the Decline of a Registration or Change of Scope Application

When the Board proposes to decline registration, or offer registration in a scope different to that applied for, the applicant has the right of appeal under Section 20 of the Health Practitioners Competence Assurance Act (2003). Submissions are considered by the Registration Committee as per its delegated authority from the Board. Once a final decision is made, the appellant has 20 working days to submit a further appeal through the District Court.

While the Board received a number of submissions relating to an appeal, there were no District Court appeals following Registration Committee decisions.

Administration

This year has been one of consolidation and taking advantage of moves made in 2007-08 to restructure the Medical Sciences Secretariat (MSS). MSS provides administrative support to both the Medical Laboratory Science Board and the Medical Radiation Technologists Board. In 2007-08 we moved the focus of MSS staff responsibilities to one of functions rather than to individual Boards. This made MSS more cost effective and efficient, and provides back-up for tasks during staff absences or particularly busy times.

The 2008-09 year saw the financial and registration systems become fully amalgamated. It gave the Board a more accurate picture of annual

practising certificate and registration activity and allowed us to plan more accurately. It also meant that fees remained static for the year.

Cost containment is a major consideration for the Board, whilst still maintaining a quality service for the Board and registrants. The restructure has meant that we are able to continue to provide those services while maintaining the level of fees charged to registrants. It is of note that the annual practising certificate charged by the Medical Laboratory Science Board is one of the lowest when compared with other registration authorities.

This year also saw a review of the HPCA Act. This review was undertaken by the Ministry of Health, and the Board played an active role and was able to provide input throughout the process.

Financial systems, including budgeting and reporting in a timely fashion, are now embedded in our processes. Software flexibility allows us to report in a more accurate fashion. Staffing reconfiguration means that we have more skills in the financial area, which reduces external costs whilst giving us a better service.

There is continuous work to improve and fully utilise our systems.

We are confident, as we move into the 09-10 financial year, of being able to provide a better service to both the Board and to registrants.

Liaison

The Board has continued its participation in the activities of the Health Regulatory Authorities of New Zealand (HRANZ) group during 2008/2009.

AUDIT REPORT

TO THE READERS OF MEDICAL LABORATORY SCIENCE BOARD'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

The Auditor-General is the auditor of the Medical Laboratory Science Board (MLS Board). The Auditor-General has appointed me, Paolo Ryan, using the staff and resources of PKF Martin Jarvie, to carry out the audit of the financial statements of the Board, for the year ended 31 March 2009.

Unqualified Opinion

In our opinion, the financial statements of the MLS Board on pages 11 to 15:

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect:
 - the MLS Board's financial position as at 31 March 2009; and
 - the results of its operations for the year ended on that date.

The audit was completed on 31 May 2010, and this is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Members of the Board and the Auditor, and explain our independence.

Basis of Opinion

We carried out the audit in accordance with the Auditor-General's Auditing Standards, which incorporate the New Zealand Auditing Standards.

We planned and performed the audit to obtain all the information and explanations we considered necessary in order to obtain reasonable assurance that the financial statements did not have material misstatements, whether caused by fraud or error.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

The audit involved performing procedures to test the information presented in the financial statements. We assessed the results of those procedures in forming our opinion.

Audit procedures generally include:

- determining whether significant financial and management controls are working and can be relied on to produce complete and accurate data;
- verifying samples of transactions and account balances;
- performing analyses to identify anomalies in the reported data;



Accountants &
Business Advisers

- reviewing significant estimates and judgements made by the Board;
- confirming year-end balances;
- determining whether accounting policies are appropriate and consistently applied; and
- determining whether all financial statement disclosures are adequate.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements.

We evaluated the overall adequacy of the presentation of information in the financial statements. We obtained all the information and explanations we required to support our opinion above.

Responsibilities of the Members of the Board and the Auditor

The Members of the Board are responsible for preparing the financial statements in accordance with generally accepted accounting practice in New Zealand. The financial statements must fairly reflect the financial position of the MLS Board as at 31 March 2009 and the results of its operations for the year ended on that date. The Members of the Board's responsibilities arise from the Health Practitioners Competence Assurance Act 2003.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001 and section 134(1) of the Health Practitioners Competence Assurance Act 2003.

Independence

When carrying out the audit we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the Institute of Chartered Accountants of New Zealand.

Other than the audit, we have no relationship with or interests in the MLS Board.

Paolo Ryan
PKF Martin Jarvie
On behalf of the Auditor-General
Wellington, New Zealand

Matters Relating to the Electronic Presentation of the Audited Financial Statements

This audit report relates to the financial statements of the Medical Laboratory Science Board (MLS Board) for the year ended 31 March 2009 included on the MLS Board's website. The MLS Board is responsible for the maintenance and integrity of the MLS Board's website. We have not been engaged to report on the integrity of the MLS Board's website. We accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

The audit report refers only to the financial statements named above. It does not provide an opinion on any other information which may have been hyperlinked to or from the financial statements. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited financial statements as well as the related audit report dated 31 May 2010 to confirm the information included in the audited financial statements presented on this website.

Legislation in New Zealand governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.

MEDICAL LABORATORY SCIENCE BOARD

Statement of Financial Performance

For the Year Ended 31 March 2009

Note	2009 \$	2008 \$
Income		
Registration Fees – Non NZ	56,449	53,636
Registration Fees NZ	29,168	32,019
APC's	447,082	412,346
Interest Received	20,404	12,165
Sundry Income	20,585	9,493
Total Income	573,688	519,659
Less Expenses		
Audit Fees	6,793	3,600
Archiving	744	1,158
Bank Charges	6,390	3,733
Board Member Fees & Expenses	74,402	66,392
Catering	–	727
Chartered Accountancy Fees	1,224	1,253
Conference Expenses	1,333	2,507
Consultancy	1,920	–
Examiners Fees	2,547	–
General Expenses	118	–
Hire Of Plant & Equipment	–	115
Insurance	–	442
IPC Charges	–	380
IT	143	1,030
Legal Expenses	880	–
HPDT	–	1,091
Penalties	–	619
Postage	4,685	8,282
Printing & Stationery	17,464	25,635
Professional Fees	124	35
Repairs & Maintenance	–	1,225
MSS Service Charges	311,198	324,310
Staff Training	1,764	–
Travel – National	29,136	33,350
Total Expenses	460,865	475,884
Net Surplus/(Deficit) For The Year	112,823	43,775

The attached NOTES form part of the Financial Statements.

MEDICAL LABORATORY SCIENCE BOARD

Statement of Movements in Equity

For the Year Ended 31 March 2009

	Note	2009 \$	2008 \$
Opening Equity		155,071	111,296
Net Profit (Loss)		112,823	43,775
Total Recognised Revenues & Expenses		112,823	43,775
Equity at End of the Year		267,894	155,071

The attached NOTES form part of the Financial Statements.

MEDICAL LABORATORY SCIENCE BOARD

Statement of Financial Position

As at 31 March 2009

	Note	2009 \$	2008 \$
Equity			
Retained Earnings	4	267,894	155,071
Total Equity		267,894	155,071
Represented by;			
Current Assets			
Westpac Bank – Government Trading		559,225	436,427
Westpac Bank – Imprest Account		102,000	–
Accounts Receivable		4,756	–
Accrued Income		2,205	–
Medical Sciences Secretariat Limited		13,732	47,372
Medical Radiation Technologists Board		37,816	37,816
Total Current Assets		719,734	521,615
Non-Current Assets			
Investments in MSS		50	50
Total Assets		719,784	521,665
Current Liabilities			
Accounts Payable		14,049	11,775
GST Due for Payment		47,956	32,876
Income in Advance		389,885	321,943
Total Current Liabilities		451,890	366,594
Net Assets/ (Liabilities)		267,894	155,071

For and on behalf of the Board:

Chairperson:  Date: 31 May 2010

Registrar:  Date: 31 May 2010

The attached NOTES form part of the Financial Statements.

Notes to the Financial Statements

For the Year Ended 31 March 2009

1. Statement of Accounting Policies

Reporting Entity

The Board is constituted under the Health Practitioners Competence Assurance Act 2003.

These Financial Statements have been prepared in accordance with the Financial Reporting Act 1993.

General Accounting Policies

These financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand and on the basis of historical cost.

Reliance is placed on the fact that the business is a going concern.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

Income Tax: The Board has been granted Charitable Status under the Charities Act 2005 and is exempt from Income Tax.

Investments: Investments are valued at cost. Investment Income is recognised on an accrual basis where appropriate.

Goods and Services Tax: The financial statements have been prepared on an exclusive basis with the exception of Accounts Receivable and Accounts Payable which include GST.

Annual Practising Certificate Income: Annual Practising Certificate Income is recorded only upon receipt. No Accounts Receivable are recognized and receipts for Annual Practising Certificates issued for the future years are shown as Income Received in Advance.

Differential Reporting: The entity qualifies for differential reporting as it is not publicly accountable and it is not large. The entity has taken advantage of all applicable differential reporting exemptions.

Changes in Accounting Policies

All accounting policies are unchanged and have been consistently applied.

2. Related Parties

In accordance with SSAP 22 para 5.1(a) and para 5.1(b), the following disclosures are made:

During the year Medical Laboratory Science Board purchased secretariat services on normal trading terms from Medical Sciences Secretariat Limited.

Two members of the Medical Laboratory Science Board are directors of Medical Sciences Secretariat Limited.

Medical Laboratory Science Board owns 50% of the share capital of Medical Sciences Secretariat Limited.

MEDICAL LABORATORY SCIENCE BOARD

Notes to the Financial Statements

For the Year Ended 31 March 2009

In the year to 31 March 2007, Medical Laboratory Science Board incurred expenses on behalf of Medical Radiation Technologists Board. These amounts are recoverable from Medical Radiation Technologists Board.

Medical Radiation Technologists Board owns 50% of the share capital of Medical Sciences Secretariat Limited.

3. Financial Management Agreement

Medical Sciences Secretariat Limited (MSS) has been established to provide business management support to the Medical Radiation Technologists Board (MRT) and the Medical Laboratory Science Board (MLS).

Medical Sciences Secretariat Ltd will provide financial management support to both the Medical Radiation Technologists Board and the Medical Laboratory Science Board according to a number of conditions:

1. MSS undertakes not to make a profit from its business partnership with MRTB and MLSB.
2. Each board will be invoiced monthly for an amount equivalent to the expenses incurred by MSS.
3. GST is charged on these expenses including those that did not originally include GST (e.g. wages).
4. MSS will return GST refunds as a 50-50 split to each board.
5. All MSS expenses will be evenly split and paid between MRTB and MLSB.
6. At the end of each month and the financial year, MSS will show a nil financial balance on all its operations.

4. Equity

The following movements in Revenue Reserves have occurred:

Retained Earnings	2009	2008
	\$	\$
Opening Balance	155,071	111,296
Net Income Earned This Year	112,823	43,775
Closing Balance	267,894	155,071

5. Commitments

There are no capital or other commitments at balance date (2008: \$nil).

6. Contingent Liabilities

There are no contingent liabilities at balance date (2008: \$nil).

Board Committees 2008

Administration/Finance Committee:

Convener: Kura Denness
Bruce Dove
Chris Kendrick

Accreditation Committee:

Convener: Bruce Dove
Esther Cowley-Malcolm
Wendi Wicks

Competence Committee:

Convener: Shirley Gainsford
Chris Kendrick
Laurie Manly
Esther Cowley-Malcolm

Complaints Committee:

Convener: Shirley Gainsford
Ross Anderson
Wendi Wicks

Registrations Committee:

Convener: Sue Carnoutsos
Prof. Brett Delahunt
Laurie Manly

Contacting the Board

Contact with the Board is through its office at:

Level 1 Capiche House
111 Dixon Street
Wellington

Tel: +64 4 801 6250
Registrar: extension 2
Registration Manager: extension 4

Post all correspondence to:

The Registrar
Medical Laboratory Science Board
PO Box 11 905
Wellington 6142

Fax: (04) 381 0270
Email: mls@medsci.co.nz
Website: www.mlsboard.org.nz